

Cape & Vineyard Electric Cooperative, Inc.
Board of Directors, Executive Committee and Finance Committee
Open Session Meeting Minutes – Thursday, January 23rd, 2020

The Cape & Vineyard Electric Cooperative, Inc. Board of Directors, Finance Committee and Executive Committee met in open session on Thursday, January 23rd, 2020 at 9:30 a.m. in the Cape Light Conference Room, 261 Whites Path, Unit 4, South Yarmouth, MA 02664

PRESENT WERE:

1. Leo Cakounes, President, Executive and Finance Committees Member/Director, Harwich
2. Austin Brandt, Executive Committee Member/Director, Cape Light Compact (CLC)
3. Charles Hanson, Finance Committee Member/Clerk/Director, Brewster
4. Lydia Hamnquist, Director, Provincetown
5. Ronald Collins, Director, Orleans
6. Richard Toole, Director, Oak Bluffs- by phone
7. Robert Wirtshafter, PhD, Director, Chatham
8. Tain Leonard-Peck, Director, Dukes County- by phone
9. Stephen Lewenberg, Director, Chilmark-by phone
10. Charles McLaughlin, Esq., Executive and Finance Committees Member/Director, Barnstable
11. Steve Gavin, Finance Committee Member/Director, Yarmouth
12. Ron Beaty, Director, Executive and Finance Committee Member, Barnstable County
13. Adam Prince, Director, Eastham
14. Lauren Sinatra, Director, Nantucket- by phone
15. Bill Saltonstall, Director, Marion
16. Jennifer Rand, V. President/Executive Committee Member/Director, West Tisbury
17. Alan Strahler, Director, Edgartown- by phone
18. Rosemary Dreger-Carey, Director, Falmouth- by phone
19. Janice Marks, Director, Bourne

ABSENT WERE:

1. Betty Hyde-Mcguire, Director, Sandwich
2. Dennis- Vacant
3. William Lake, Director, Aquinnah
4. Tisbury- Vacant
5. Wayne Taylor, Director, Mashpee

STAFF PRESENT

Liz Argo, Executive Director
Tatsiana Nickinello, Administrative Services Manager

PUBLIC PRESENT

None

1. CALL TO ORDER

Pres. Cakounes called the Board of Directors', Executive Committee and Finance Committee meeting to order at 9:34 a.m. and announced the Meeting Notice/Agenda was duly posted on the CVEC, Inc. website in accordance with the Open Meeting Law on January 17, 2020 at 3:15 p.m. He verified that there was a physical quorum of the Board of Directors, Finance Committee and Executive Committee present.

2. PUBLIC COMMENT

There were no public comments.

3. WELCOME TO RON BEATY AS BARNSTABLE COUNTY REPRESENTATIVE AND AS A MEMBER OF THE CVEC EXECUTIVE COMMITTEE IN ACCORDANCE WITH CVEC BYLAWS

L. Cakounes introduced new CVEC Board member and Executive Committee member Ron Beaty representing Barnstable County, who will be serving on the CVEC Board in Ron Bergstrom's stead. The Board Members introduced themselves.

4. PRESIDENT'S APPOINTMENT OF CHUCK HANSON TO CVEC FINANCE COMMITTEE

L. Cakounes informed the members that CVEC bylaws instruct for Barnstable County representative to serve as CVEC Executive Committee member. He added that CVEC bylaws also limit the number of people serving on the Executive Committee. He continued that during the recent Executive and Finance Committees meeting on January 9, 2020, Executive Committee and Finance Committee recommended the President to appoint Chuck Hanson to Finance Committee based on Mr. Hanson's history of valuable input to both Finance and Executive Committees. L. Cakounes inquired if there are any objections to appointing C. Hanson to the Finance Committee. There were no objections. L. Cakounes removed C. Hanson from the Executive Committee and appointed him to the Finance Committee.

5. THANK YOU TO RON BERGSTROM, BARNSTABLE COUNTY'S 2019 CVEC REPRESENTATIVE, AND GREG ROUNSEVILLE, TOWN OF DENNIS CVEC REPRESENTATIVE, FOR THEIR SERVICE TO CVEC

L. Cakounes announced that G. Rounseville stepped down as the CVEC representative from Dennis due to G. Rounseville undertaking a new position in town. The Board thanked G. Rounseville and R. Bergstrom for their service.

6. REVIEW AND APPROVAL OF MAY 23, 2019 FULL BOARD, EXEC COMM AND FIN COMM MEETING MINUTES AND SEPTEMBER 26, 2019 ANNUAL MEETING MINUTES

The Board reviewed May 23, 2019 Board of Directors and Executive Committee Meeting minutes. It was noted that "Steve Gavin, Director, Yarmouth" should have been included in "Absent were" list on page 1 of the minutes.

A. Brandt moved the Executive Committee to approve the May 23, 2019 as amended, seconded by J. Rand and voted as follows:

- | | |
|--------------------------------|---------|
| 1.L. Cakounes, Harwich | Yes |
| 2.A. Brandt, CLC | Yes |
| 3. J. Rand, West Tisbury | Abstain |
| 4. R. Beaty, Barnstable County | Yes |

The vote carried in the affirmative (3-0-1)

A. Brandt moved the Board of Directors to approve the May 23, 2019 as amended, seconded by J. Rand and voted by roll call as follows:

- | | | | |
|---|---------|--|---------|
| 1. L. Cakounes, Harwich | Yes | 11. R. Beaty, Barnstable County | Abstain |
| 2. A. Brandt, CLC | Abstain | 12. A. Prince, Eastham | Yes |
| 3. C. Hanson, Brewster | Yes | 13. L. Sinatra, Nantucket(phone) | Yes |
| 4. L. Hamnquist, Provincetown | Yes | 14. B. Saltonstall, Marion | Yes |
| 5. R. Collins, Orleans | Yes | 15. J. Rand, West Tisbury | Abstain |
| 6. R. Toole, Oak Bluffs(phone) | Yes | 16. A. Strahler,Edgartown (phone) | Abstain |
| 7. R. Wirtshafter, Chatham | Yes | 17. R. Dreger-Carey, Falmouth (by phone) | Yes |
| 8. T. Leonard-Peck, Dukes County(phone) | Yes | 18. J. Marks, Bourne | Yes |
| 9. S. Lewenberg, Chilmark(phone) | Abstain | | |
| 10. S. Gavin, Yarmouth | Yes | | |

The vote carried in the affirmative (13-0-5)

The Board of Director's, Executive and Finance Committees reviewed the September 26, 2020 Board of Directors, Executive Committee and Finance Committee Meeting minutes. No corrections were noted.

A. Brandt moved the Executive Committee to approve the September 26, 2019 as presented, seconded by J. Rand and voted as follows:

- | | |
|--------------------------------|---------|
| 1. L. Cakounes, Harwich | Yes |
| 2. A. Brandt, CLC | Yes |
| 3. J. Rand, West Tisbury | Abstain |
| 4. R. Beaty, Barnstable County | Yes |

The vote carried in the affirmative (3-0-1)

S. Gavin moved the Finance Committee to approve the September 26, 2019 as presented, seconded by R. Wirtshafter and voted as follows:

- | | |
|-----------------------------------|------------|
| <i>1. L. Cakounes, Harwich</i> | <i>Yes</i> |
| <i>2. C. Hanson, Brewster</i> | <i>Yes</i> |
| <i>3. S. Gavin, Yarmouth</i> | <i>Yes</i> |
| <i>4. R. Wirtshafter, Chatham</i> | <i>Yes</i> |

The vote carried in the affirmative (4-0-0)

A. Brandt moved the Board of Director's to approve the September 26, 2019 as presented, seconded by S. Gavin and voted by roll call as follows:

- | | | | |
|--|----------------|---|----------------|
| <i>1. L. Cakounes, Harwich</i> | <i>Yes</i> | <i>11. R. Beaty, Barnstable County</i> | <i>Abstain</i> |
| <i>2. A. Brandt, CLC</i> | <i>Yes</i> | <i>12. A. Prince, Eastham</i> | <i>Yes</i> |
| <i>3. C. Hanson, Brewster</i> | <i>Abstain</i> | <i>13. L. Sinatra, Nantucket(phone)</i> | <i>Yes</i> |
| <i>4. L. Hamnquist, Provincetown</i> | <i>Yes</i> | <i>14. B. Saltonstall, Marion</i> | <i>Yes</i> |
| <i>5. R. Collins, Orleans</i> | <i>Yes</i> | <i>15. J. Rand, West Tisbury</i> | <i>Abstain</i> |
| <i>6. R. Toole, Oak Bluffs(phone)</i> | <i>Yes</i> | <i>16. A. Strahler,Edgartown (phone)</i> | <i>Yes</i> |
| <i>7. R. Wirtshafter, Chatham</i> | <i>Yes</i> | <i>17. R. Dreger-Carey, Falmouth (by phone)</i> | <i>Yes</i> |
| <i>8. T. Leonard-Peck, Dukes County(phone)</i> | <i>Yes</i> | <i>18. J. Marks, Bourne</i> | <i>Yes</i> |
| <i>9. S. Lewenberg, Chilmark(phone)</i> | <i>Yes</i> | | |
| <i>10. S. Gavin, Yarmouth</i> | <i>Yes</i> | | |

The vote carried in the affirmative (15-0-3)

7. TREASURER'S REPORT

R. Wirtshafter reported on CVEC's Financials as of December 31, 2019. He stated that as CVEC is 6 months into the FY20 the expenses are under the budgeted amount while there is some delay with collections. L. Argo added that tax collections present some challenges. It was noted that R. Collins was instrumental with communicating with Orleans School District in reference to payment delays. L. Argo reported that CVEC under the guidance of Glivinski & Associates is changing the way the invoice date is reflected by adding the "processing date", which is the date based on the financial cycle rather than the electricity production period. There were several questions concerning aging summary. It was noted that property tax transactions often "run" behind the schedule. The idea of electronic payments was brought up, but ultimately dismissed as several members reported that their respective towns prefer to have a "paper trail".

C. McLaughlin joined in at 9:50 a.m.

8. DISCUSSION AND POSSIBLE VOTE ON CVEC CONTINUING EFFORTS TO REVISE STATE LEGISLATURE REGARDING PROPERTY TAX LAW AND SOLAR FIELDS' EXEMPTIONS

L. Cakounes briefed the members that when the commercial development builds municipal solar project, the equipment is the subject to the property tax. In the contract, the pass-through transaction was included, allowing the developers to be reimbursed by towns through CVEC as a “middle body”. He continued saying that this Board asked the state to revise state tax law for public property regarding solar fields. The legislature was filed and is currently in House under review. He added that some of the towns were not in favor of the legislature the way it was written. The language specifying “local option” was added giving freedom to individual towns to make the decision on their own. J. Rand informed the Board that after speaking to Senator Julian Cyr’s office and consulting with Massachusetts Municipal Association (MMA), it was agreed that the possible way to change the language in the new legislature is to provide an “opt-in/out” choice.

C. McLaughlin moved the Board to authorize the Executive Committee to pursue the support of Massachusetts Municipal Association tax bill with specific language to address "opt- in/out" choice, seconded by S. Gavin and voted by roll call as follows:

- | | | | | | |
|-----|---|------------|-----|---|------------|
| 1. | <i>L. Cakounes, Harwich</i> | <i>Yes</i> | 11. | <i>R. Beaty, Barnstable County</i> | <i>Yes</i> |
| 2. | <i>A. Brandt, CLC</i> | <i>Yes</i> | 12. | <i>A. Prince, Eastham</i> | <i>Yes</i> |
| 3. | <i>C. Hanson, Brewster</i> | <i>Yes</i> | 13. | <i>L. Sinatra, Nantucket(phone)</i> | <i>Yes</i> |
| 4. | <i>L. Hamnquist, Provincetown</i> | <i>Yes</i> | 14. | <i>B. Saltonstall, Marion</i> | <i>Yes</i> |
| 5. | <i>R. Collins, Orleans</i> | <i>Yes</i> | 15. | <i>J. Rand, West Tisbury</i> | <i>Yes</i> |
| 6. | <i>R. Toole, Oak Bluffs(phone)</i> | <i>Yes</i> | 16. | <i>A. Strahler,Edgartown (phone)</i> | <i>Yes</i> |
| 7. | <i>R. Wirtshafter, Chatham</i> | <i>Yes</i> | 17. | <i>R. Dreger-Carey, Falmouth (by phone)</i> | <i>Yes</i> |
| 8. | <i>T. Leonard-Peck, Dukes County(phone)</i> | <i>Yes</i> | 18. | <i>J. Marks, Bourne</i> | <i>Yes</i> |
| 9. | <i>S. Lewenberg, Chilmark(phone)</i> | <i>Yes</i> | 19. | <i>C. McLaughlin, Barnstable</i> | <i>Yes</i> |
| 10. | <i>S. Gavin, Yarmouth</i> | <i>Yes</i> | | | |

The vote carried in the affirmative (19-0-0)

9. DISCUSSION AND VOTE TO CHANGE CURRENT MANAGER’S TITLE TO DIRECTOR

L. Cakounes reminded the members that CVEC is actively looking for new Manager. He continued saying that it was suggested by several members to change the name of the current Manager to the Executive Director to better reflect the nature of the position that they are trying to fill. There were no objections to the change of the title.

J. Rand moved the Board to change current Manager's title to the Executive Director, seconded by C. McLaughlin and voted by roll call as follows:

- | | | | | | |
|----|-----------------------------|------------|----|-----------------------|------------|
| 1. | <i>L. Cakounes, Harwich</i> | <i>Yes</i> | 2. | <i>A. Brandt, CLC</i> | <i>Yes</i> |
|----|-----------------------------|------------|----|-----------------------|------------|

- | | | | | | |
|-----|---|------------|-----|---|------------|
| 3. | <i>C. Hanson, Brewster</i> | <i>Yes</i> | 12. | <i>A. Prince, Eastham</i> | <i>Yes</i> |
| 4. | <i>L. Hamnquist, Provincetown</i> | <i>Yes</i> | 13. | <i>L. Sinatra, Nantucket(phone)</i> | <i>Yes</i> |
| 5. | <i>R. Collins, Orleans</i> | <i>Yes</i> | 14. | <i>B. Saltonstall, Marion</i> | <i>Yes</i> |
| 6. | <i>R. Toole, Oak Bluffs(phone)</i> | <i>Yes</i> | 15. | <i>J. Rand, West Tisbury</i> | <i>Yes</i> |
| 7. | <i>R. Wirtshafter, Chatham</i> | <i>Yes</i> | 16. | <i>A. Strahler,Edgartown (phone)</i> | <i>Yes</i> |
| 8. | <i>T. Leonard-Peck, Dukes County(phone)</i> | <i>Yes</i> | 17. | <i>R. Dreger-Carey, Falmouth (by phone)</i> | <i>Yes</i> |
| 9. | <i>S. Lewenberg, Chilmark(phone)</i> | <i>Yes</i> | 18. | <i>J. Marks, Bourne</i> | <i>Yes</i> |
| 10. | <i>S. Gavin, Yarmouth</i> | <i>Yes</i> | 19. | <i>C. McLaughlin, Barnstable</i> | <i>Yes</i> |
| 11. | <i>R. Beaty, Barnstable County</i> | <i>Yes</i> | | | |

The vote carried in the affirmative (19-0-0)

R. Wirtshafter stepped out at 10:16 a.m.

10. DISCUSSION AND VOTE TO INCREASE MANAGER’S ANNUAL SALARY BY \$8,000, FOR AN ANNUAL FY20 SALARY OF \$81,835 IN ACCORDANCE WITH 11.14.19 EXECUTIVE COMMITTEE AND FINANCE COMMITTEE MEETING

L. Cakounes informed the members about the Executive Committee conclusion that current Executive Director's compensation amount may not bring the desired candidate for replacement. The discovery revealed shortcomings of current Manager's/Executive Director's salary level. A. Brandt confirmed that the proposed salary increase is reflected in the budget.

J. Rand moved the Board to increase the Executive Director's annual salary by \$8,000, for an annual FY20 salary of \$81,835, seconded by A. Brandt and voted by roll call as follows:

- | | | | | | |
|-----|---|------------|-----|---|------------|
| 1. | <i>L. Cakounes, Harwich</i> | <i>Yes</i> | 11. | <i>A. Prince, Eastham</i> | <i>Yes</i> |
| 2. | <i>A. Brandt, CLC</i> | <i>Yes</i> | 12. | <i>L. Sinatra, Nantucket(phone)</i> | <i>Yes</i> |
| 3. | <i>C. Hanson, Brewster</i> | <i>Yes</i> | 13. | <i>B. Saltonstall, Marion</i> | <i>Yes</i> |
| 4. | <i>L. Hamnquist, Provincetown</i> | <i>Yes</i> | 14. | <i>J. Rand, West Tisbury</i> | <i>Yes</i> |
| 5. | <i>R. Collins, Orleans</i> | <i>Yes</i> | 15. | <i>A. Strahler,Edgartown (phone)</i> | <i>Yes</i> |
| 6. | <i>R. Toole, Oak Bluffs(phone)</i> | <i>Yes</i> | 16. | <i>R. Dreger-Carey, Falmouth (by phone)</i> | <i>Yes</i> |
| 7. | <i>T. Leonard-Peck, Dukes County(phone)</i> | <i>Yes</i> | 17. | <i>J. Marks, Bourne</i> | <i>Yes</i> |
| 8. | <i>S. Lewenberg, Chilmark(phone)</i> | <i>Yes</i> | 18. | <i>C. McLaughlin, Barnstable</i> | <i>Yes</i> |
| 9. | <i>S. Gavin, Yarmouth</i> | <i>Yes</i> | | | |
| 10. | <i>R. Beaty, Barnstable County</i> | <i>Yes</i> | | | |

The vote carried in the affirmative (18-0-0)

11. DISCUSSION AND VOTE TO AUTHORIZE CVEC PRESIDENT TO SELECT CANDIDATE FOR AND CONDUCT NEGOTIATIONS WITH NEW CVEC DIRECTOR FOLLOWING SELECTION COMMITTEE REVIEW AND RECOMMENDATION

L. Cakounes updated the members that he put together a small Search Committee. He added that job description will be distributed to the members soon. L. Cakounes announced that a secure website has been created with the capability to take comments from the members. He added that his plan is to create a Selection Committee to process the candidates' resumes. The Committee may comprise of a current non-officer Board Member, a past Board Member and possibly of two "outside" members. The resumes will be processed by the above-mentioned group, and top three candidates will be selected. The Executive Committee then will evaluate the top contenders and make recommendations. Date of hire was preliminary set for June 2020. There was a discussion about involving legal counsel to ensure compliance with all the current legal provisions.

R. Wirtshafter returned at 10:30 a.m.

R. Beaty moved the Board to authorize the President to select a candidate for and conduct negotiations with new CVEC Executive Director following Selection Committee review and recommendation contingent upon legal advice, seconded by A. Brandt and voted by roll call as follows:

- | | | | | | |
|-----|---|------------|-----|---|------------|
| 1. | <i>L. Cakounes, Harwich</i> | <i>Yes</i> | 11. | <i>R. Beaty, Barnstable County</i> | <i>Yes</i> |
| 2. | <i>A. Brandt, CLC</i> | <i>Yes</i> | 12. | <i>A. Prince, Eastham</i> | <i>Yes</i> |
| 3. | <i>C. Hanson, Brewster</i> | <i>Yes</i> | 13. | <i>L. Sinatra, Nantucket(phone)</i> | <i>Yes</i> |
| 4. | <i>L. Hamnquist, Provincetown</i> | <i>Yes</i> | 14. | <i>B. Saltonstall, Marion</i> | <i>Yes</i> |
| 5. | <i>R. Collins, Orleans</i> | <i>Yes</i> | 15. | <i>J. Rand, West Tisbury</i> | <i>Yes</i> |
| 6. | <i>R. Toole, Oak Bluffs(phone)</i> | <i>Yes</i> | 16. | <i>A. Strahler,Edgartown (phone)</i> | <i>Yes</i> |
| 7. | <i>R. Wirtshafter, Chatham</i> | <i>Yes</i> | 17. | <i>R. Dreger-Carey, Falmouth (by phone)</i> | <i>Yes</i> |
| 8. | <i>T. Leonard-Peck, Dukes County(phone)</i> | <i>Yes</i> | 18. | <i>J. Marks, Bourne</i> | <i>Yes</i> |
| 9. | <i>S. Lewenberg, Chilmark(phone)</i> | <i>Yes</i> | 19. | <i>C. McLaughlin, Barnstable</i> | <i>Yes</i> |
| 10. | <i>S. Gavin, Yarmouth</i> | <i>Yes</i> | | | |

The vote carried in the affirmative (19-0-0)

12. DISCUSSION AND VOTE TO AUTHORIZE EXECUTIVE COMMITTEE TO EXECUTE ROUND 5 CONTRACTS CONTINGENT FOLLOWING LEGAL APPROVAL

L. Cakounes reported that the Executive Committee is ready to execute Round 5 contracts contingent legal approval and Board approval. There were no objections.

R. Beaty moved the Board to authorize the Executive Committee to execute Round 5 contracts contingent following legal approval, seconded by A. Brandt and voted by roll call as follows:

- | | | | | | |
|----|------------------------------------|------------|-----|---|------------|
| 1. | <i>L. Cakounes, Harwich</i> | <i>Yes</i> | 7. | <i>R. Wirtshafter, Chatham</i> | <i>Yes</i> |
| 2. | <i>A. Brandt, CLC</i> | <i>Yes</i> | 8. | <i>T. Leonard-Peck, Dukes County(phone)</i> | <i>Yes</i> |
| 3. | <i>C. Hanson, Brewster</i> | <i>Yes</i> | 9. | <i>S. Lewenberg, Chilmark(phone)</i> | <i>Yes</i> |
| 4. | <i>L. Hamnquist, Provincetown</i> | <i>Yes</i> | 10. | <i>S. Gavin, Yarmouth</i> | <i>Yes</i> |
| 5. | <i>R. Collins, Orleans</i> | <i>Yes</i> | 11. | <i>R. Beaty, Barnstable County</i> | <i>Yes</i> |
| 6. | <i>R. Toole, Oak Bluffs(phone)</i> | <i>Yes</i> | | | |

- | | | | | | |
|-----|-------------------------------|-----|-----|-------------------------------|-----|
| 12. | A. Prince, Eastham | Yes | 17. | R. Dreger-Carey, Falmouth (by | |
| 13. | L. Sinatra, Nantucket(phone) | Yes | | phone) | Yes |
| 14. | B. Saltonstall, Marion | Yes | 18. | J. Marks, Bourne | Yes |
| 15. | J. Rand, West Tisbury | Yes | 19. | C. McLaughlin, Barnstable | Yes |
| 16. | A. Strahler,Edgartown (phone) | Yes | | | |

The vote carried in the affirmative (19-0-0)

13. DISCUSSION AND POSSIBLE VOTE TO RAISE CVEC SERVICE FEE ASSOCIATED WITH MEMBERS "LEASE-ONLY" AGREEMENTS FROM \$2,500 TO \$3,125 AS FIRST DISCUSSED AT SEPTEMBER 26, 2019 ANNUAL MEETING

L. Cakounes gave a brief background information about "Lease only" projects. He reminded the members that the Board voted an administrative fee of \$2,500 at the Annual Meeting on September 26, 2019 for CVEC to charge towns for the services that CVEC provides in relation to the "Lease -only" projects. He added that after further evaluating of the fee amount, it was discovered that the sum is not adequate and does not cover administrative expenses incurred by the CVEC. The new suggested amount is \$3,125. There was a brief discussion about the administrative fee and the services CVEC is offering.

R. Beaty moved the Board to approve to raise CVEC service fee associated with members' "Lease-only" agreements from \$2,500 to \$3,125, seconded by J. Rand and voted by roll call as follows:

- | | | | | | |
|-----|------------------------------|-----|-----|-------------------------------|-----|
| 1. | L. Cakounes, Harwich | Yes | 11. | R. Beaty, Barnstable County | Yes |
| 2. | A. Brandt, CLC | Yes | 12. | A. Prince, Eastham | Yes |
| 3. | C. Hanson, Brewster | Yes | 13. | L. Sinatra, Nantucket(phone) | Yes |
| 4. | L. Hamnquist, Provincetown | Yes | 14. | B. Saltonstall, Marion | Yes |
| 5. | R. Collins, Orleans | Yes | 15. | J. Rand, West Tisbury | Yes |
| 6. | R. Toole, Oak Bluffs(phone) | Yes | 16. | A. Strahler,Edgartown (phone) | Yes |
| 7. | R. Wirtshafter, Chatham | Yes | 17. | R. Dreger-Carey, Falmouth (by | |
| 8. | T. Leonard-Peck, Dukes | | | phone) | Yes |
| | County(phone) | Yes | 18. | J. Marks, Bourne | Yes |
| 9. | S. Lewenberg,Chilmark(phone) | Yes | 19. | C. McLaughlin, Barnstable | Yes |
| 10. | S. Gavin, Yarmouth | Yes | | | |

The vote carried in the affirmative (19-0-0)

14. DISCUSSION AND POSSIBLE VOTE TO REVISE CURRENT PACKAGE OF ANNUAL INFORMATION AND UPDATE MATERIALS DELIVERED TO MEMBERS AT CLOSE OF EVERY FISCAL YEAR

R. Toole brought forward Cape Light Compact annual report and asked if CVEC can do similar report format. J. Rand noted that West Tisbury cannot put CVEC's report on the town's website due to the format issues. L. Cakounes said that Harwich had similar experience and added that the report should be easily transported into town's Annual Report. J. Rand suggested developing a less visually appealing report format to be distributed to towns for upload. R. Beaty inquired if each town member receives a customized report. L. Argo reported that at present time CVEC produces one report for all the towns. She added that this year CVEC appeared at member towns' Board of Selectmen meetings to present "individual" reports. The Board reached consensus that starting next year, CVEC will produce an annual report in the format suitable for the towns' upload.

15. DISCUSSION ON RESPONSIBILITIES OF CVEC DIRECTORS AS REPRESENTATIVES FOR THEIR TOWNS

L. Cakounes reminded the members that their responsibility as Directors is to report to their towns Selectmen and bring back any concerns. He suggested Directors appear at least once a year in front of the Selectmen and deliver the update/report. R. Beaty noted that other than L. Argo delivering the report in front of the Barnstable County Commissioners, to his knowledge, no other appointed delegate brought up any updates. Several Directors suggested delivering an update as a public comment. L. Cakounes strongly disagreed and added that per Open Meeting Law rules, public comment prohibits deliberation. Instead, he suggested securing a specific item on Agenda.

16. DISCUSSION AND POSSIBLE VOTE ON FLUID CONTAINMENT STRUCTURES FOR ALL CURRENT AND FUTURE PROJECTS, INCLUDING BATTERY STORAGE

C. McLaughlin reported to the members that Barnstable became aware that Eversource installed the dielectric fluid containers with the capacity to hold 10 thousand gallons of liquids at Mary Dunn Road in Barnstable. He continued saying that Eversource proposed installing one more container of the same size. Barnstable is proactive in getting the containment for the fluids to prevent ground water contamination. L. Cakounes confirmed that none of those projects are CVEC's projects and said that C. McLaughlin's update is informational. He encouraged the Directors to check back with their towns on dielectric fluid containment situation in their area.

17. DISCUSSION AND POSSIBLE VOTE ON INVERTERS' DIELECTRIC FLUIDS PROJECT EXAMINATION

L. Argo reported that, as was required, CVEC reached out to the Barnstable Airport project developer. The developer informed CVEC that they had the coolants similar to the one used for air conditioners. The developer could not provide inquired Material Safety Data Sheet (MSDS) and reported that to their knowledge MSDS for the coolants does not exist. C. McLaughlin disagreed with developer's claim. He reported that Barnstable will prepare either an ordinance or work with Board of Health on implementing a MSDS protocol that will instruct developers to provide MSDS for any coolants. L. Cakounes responded that when Board of Health's regulations are available, he will be happy to reach out to towns and help formulating by-laws. L. Argo stressed the importance of avoiding false associations as CVEC's existing installations with inverters are different to transformers used by Eversource. The members agreed to raise towns' awareness of a potential problem. C. McLaughlin suggested writing a resolution demanding developers provide MSDS

sheets. It was agreed that C. McLaughlin put together such a resolution for the CVEC Board to review. L. Cakounes added that some CVEC installations with the battery component already have containment in place. It was agreed to look into environmental insurance coverage.

18. UPDATES ON:

A) BATTERY ENERGY STORAGE SYSTEM

L. Argo reported that battery developer Ameresco produced environmental concerns materials for Battery Energy Storage System (BESS). She said that she does not feel equipped to make any comments on the report, and suggested town environmental and planning boards to review it. She continued saying that BESS feasibility study is finished. The fluid containment issue was brought up again by several members. It was suggested to have a peer review of containment measures.

B) PV/STORAGE INITIATIVE ROUND 4

L. Argo reported that interconnection studies are currently in works. She suggested calling CVEC's office to find out individual town interconnection study status.

C) PV/STORAGE INITIATIVE ROUND 5

L. Argo reported that the contractor Select reviewed the contract and sent a "redlined" version back to the CVEC. She added that the contract is going to the BCK Law for review.

D) CHANGE IN OFFICE SPACE

L. Argo reported that CVEC moved into a new larger and better ventilated space next door to the old office. The new rent amount of \$1,000 including maintenance was approved by Executive and Finance Committees.

E) NEXT FULL BOARD MEETING

The next CVEC Full Board meeting was set for Thursday, March 26, 2020 at 9:30 a.m.

19. PRESIDENT'S REPORT

Pres. Cakounes informed the members that he met with an engineer to inspect structural issues with the roof of the Community building in Provincetown. He added that the situation was assessed, and the developer will ratify the problem. Additionally, Pres. Cakounes reported meeting with Brewster Town Administrator and Assistant Town Administrator to discuss the inverters issue.

20. DIRECTORS' REPORTS

L. Argo reported that there was recent publication about the CVEC in Cape Cod Times and encouraged Directors to read it. She continued with updates on the CVEC EV's and charging stations initiative. L. Argo informed that Martha's Vineyard Science Fair organizers reached out to CVEC and invited CVEC members/staff to participate in the fair in the capacity of a judge. L. Argo invited those interested to take part in the fair to contact CVEC's office. C. Hanson reported that Brewster applied for Green Communities. He said that Brewster project experienced some problems with inverters and was displeased by poor communication with Greenskies O&M team. C. Hanson added

that the cause of the problem is likely due to animals eating wires. West Tisbury reported completion of the first round of the Green Communities process. J. Rand added that West Tisbury is pursuing the securement of two paid chargers at the library. Provincetown reported dealing with the roof solar panel problem, as previously mentioned by the President. A. Prince invited the members to attend Eastham town meeting in March at which the Adder presentation will be delivered. He added that EV's and charging stations are to be discussed at the meeting. Chatham reported that the town got designated as the Green Community.

21. NEW BUSINESS: TOPICS NOT REASONABLY ANTICIPATED BY THE PRESIDENT MORE THAN 48 HOURS BEFORE THE MEETING

There were no new business items.

C. Hanson moved the Board to adjourn at 12:08 p.m., seconded by R. Beaty and voted by roll call as follows:

- | | | | | | |
|-----|---|------------|-----|---|------------|
| 1. | <i>L. Cakounes, Harwich</i> | <i>Yes</i> | 11. | <i>R. Beaty, Barnstable County</i> | <i>Yes</i> |
| 2. | <i>A. Brandt, CLC</i> | <i>Yes</i> | 12. | <i>A. Prince, Eastham</i> | <i>Yes</i> |
| 3. | <i>C. Hanson, Brewster</i> | <i>Yes</i> | 13. | <i>L. Sinatra, Nantucket(phone)</i> | <i>Yes</i> |
| 4. | <i>L. Hamnquist, Provincetown</i> | <i>Yes</i> | 14. | <i>B. Saltonstall, Marion</i> | <i>Yes</i> |
| 5. | <i>R. Collins, Orleans</i> | <i>Yes</i> | 15. | <i>J. Rand, West Tisbury</i> | <i>Yes</i> |
| 6. | <i>R. Toole, Oak Bluffs(phone)</i> | <i>Yes</i> | 16. | <i>A. Strahler,Edgartown (phone)</i> | <i>Yes</i> |
| 7. | <i>R. Wirtshafter, Chatham</i> | <i>Yes</i> | 17. | <i>R. Dreger-Carey, Falmouth (by phone)</i> | <i>Yes</i> |
| 8. | <i>T. Leonard-Peck, Dukes County(phone)</i> | <i>Yes</i> | 18. | <i>J. Marks, Bourne</i> | <i>Yes</i> |
| 9. | <i>S. Lewenberg, Chilmark(phone)</i> | <i>Yes</i> | 19. | <i>C. McLaughlin, Barnstable</i> | <i>Yes</i> |
| 10. | <i>S. Gavin, Yarmouth</i> | <i>Yes</i> | | | |

The vote carried in the affirmative (19-0-0)

The meeting adjourned at 12:08 p.m

