

**Cape & Vineyard Electric Cooperative, Inc.  
Executive Committee and Finance Committee  
Remote Conferencing Meeting Minutes – Thursday, July 16<sup>th</sup>, 2020**

The Cape & Vineyard Electric Cooperative, Inc. Executive Committee and Finance Committee met via remote conferencing on Thursday, July 16<sup>th</sup>, 2020 at 9:00 a.m. from home-based locations.

**PRESENT WERE:**

1. Steve Gavin, Finance Committee Member/Director, Yarmouth
2. Jennifer Rand, V. President/Executive Committee Member/Director, West Tisbury
3. Robert Wirtshafter, Treasurer/ Finance Committee Member/Director, Chatham
4. Charles Hanson, Finance Committee Member/Clerk/Director, Brewster
5. Leo Cakounes, President, Finance and Executive Committee Member/Director, Harwich
6. Charles McLaughlin, Executive and Finance Committee Member/Director, Barnstable

**ABSENT WERE:**

1. Ron Beaty, Executive Committee Member/Director, Barnstable County
2. Austin Brandt, Executive Committee Member/Director, Cape Light Compact (CLC)

**STAFF PRESENT:**

Liz Argo, Executive Director  
Maria Marasco, Deputy Director  
Tatsiana Nickinello, Administrative Services Manager

**PUBLIC PRESENT**

None

**1. CALL TO ORDER**

L. Cakounes called the Finance Committee meeting to order at 9:07 a.m. and announced the Meeting Notice/Agenda was duly posted on the CVEC, Inc. website in accordance with the Open Meeting Law on July 10, 2020 at 2:15 p.m. L. Cakounes verified the presence of the quorum of the Finance Committee.

**2. PERSONS ON THE PHONE ASKED TO IDENTIFY THEMSELVES**

The participants identified themselves.

**3. PUBLIC COMMENT**

There were no public comments.

L. Cakounes asked to take the Agenda items out of order due to quorum issues. There were no objections.

**14. DISCUSSION AND POSSIBLE VOTE ON ROUND 1 OPERATIONAL ADDER EXTENSION FOR FY22 AT \$0.0025 OR LESS PER KILOWATT HOUR**

The members decided that it is premature to discuss FY22 Adder while there are still some unresolved FY21 Adder issues.

**15. DISCUSSION AND VOTE ON TOWN OF BARNSTABLE EXTENSION LETTER FOR THE ROUND 1 ADDER THROUGH FY21**

L. Argo informed the members that all the towns, but the Town of Barnstable submitted the letters of extension of Round 1 Adder. L. Cakounes noted that Barnstable’s Town Administrator is on leave due to family emergency. The discussion took place about other towns revoking their extension letters if Barnstable decides not to grant the permission to extend, as the members deemed it not fair to continue supporting the Adder while other towns chose not to contribute. It was noted that Town Administrator but not the Finance Director has the authority to make a decision on this matter.

*C. McLaughlin joined the call at 9:22 a.m. L. Cakounes called the Executive Committee meeting to order at 9:23 a.m.*

C. McLaughlin informed the members that he is yet to receive instructions on the Adder Extension letter. The members discussed possible Adder amounts. The budget was discussed in the light of the potential Adder changes.

**4. EXECUTIVE COMMITTEE VOTE TO REAFFIRM CVEC BOARD PRESIDENT’S CONTRACTING FULL TIME STAFF IN ACCORDANCE WITH FULL BOARD VOTE OF MARCH 26, 2020**

*C. McLaughlin moved the Executive Committee to reaffirm CVEC Board President’s contracting full time staff in accordance with Full Board vote of March 26, 2020, seconded by J. Rand and voted as follows:*

- |                                     |            |
|-------------------------------------|------------|
| <i>1. C. McLaughlin, Barnstable</i> | <i>Yes</i> |
| <i>2. J. Rand, West Tisbury</i>     | <i>Yes</i> |
| <i>3. L. Cakounes, Harwich</i>      | <i>Yes</i> |

*Motion carried in the affirmative (3-0-0)*

**5. INTRODUCTION TO MARIA MARASCO, CVEC DEPUTY DIRECTOR**

M. Marasco thanked the members for ratifying the contract. She added that she started working in the office and getting acclimated. C. McLaughlin welcomed M. Marasco as a great addition to CVEC’s team.

**11. DISCUSSION AND POSSIBLE VOTE ON AUTHORIZATION OF CVEC BOARD PRESIDENT TO WORK OUT ARRANGEMENT RELATIVE TO TAX REIMBURSEMENT COSTS FOR THE BARNSTABLE FIRE DISTRICT PV SYSTEM**

L. Cakounes gave an update on the status of tax reimbursement relative to Barnstable Fire District PV project.

*J. Rand moved the Executive Committee to authorize the President to work out an arrangement relative to tax reimbursement cost of the Barnstable Fire District PV system subject to the conformation of Finance and Executive Committees, seconded by C. McLaughlin and voted as follows:*

- |                                     |            |
|-------------------------------------|------------|
| <i>1. C. McLaughlin, Barnstable</i> | <i>Yes</i> |
|-------------------------------------|------------|

- 2. *J. Rand, West Tisbury* Yes
- 3. *L. Cakounes, Harwich* Yes

*Motion carried in the affirmative (3-0-0)*

*C. McLaughlin moved the Finance Committee to authorize the President to work out an arrangement relative to tax reimbursement cost of the Barnstable Fire District PV system subject to the conformation of Finance and Executive Committees, seconded by C. Hanson and voted as follows:*

- 1. *C. McLaughlin, Barnstable* Yes
- 2. *C. Hanson, Brewster* Yes
- 3. *L. Cakounes, Harwich* Yes
- 4. *S. Gavin, Yarmouth* Yes
- 5. *R. Wirtshafter, Chatham* Yes

*Motion carried in the affirmative (5-0-0)*

**13. PRESENTATION FROM CLEAN FOCUS ON COMPANY FINANCIALS AND POSSIBLE VOTE TO ACCEPT CLEAN FOCUS PARENT GUARANTEE AS FORM OF DECOMMISSIONING FUND FOR ROUND 1 (11 MW)**

L. Argo informed the members that FERC notified Clean Focus that they were operating without FERC authorization. She added that Clean Focus refunded the money owed for those months. The members instructed the staff to refund the town. L. Argo continued and said that Clean Focus requests to provide decommissioning assurance in the form of a parent guarantee.

*J. Rand and R. Wirtshafter left at 9.58 a.m.*

C. McLaughlin noted that CVEC needs to do its due diligence and make sure the parent company is properly funded. In addition, he noted that the chain of ownership must be clearly established. It was agreed to put the item on the Agenda for the Board meeting to discuss.

**7. TREASURER’S REPORT AND UPDATE ON FY20 AUDIT**

L. Argo delivered the report on CVEC financials. She noted that Adders’ income was over budget with the exception of Round 3 Adders as the projects came online later than expected. The expenses came under budget. Net income of about \$276,000 was noted. L. Argo mentioned that there are several areas of the budget that need an update: battery demand response income and payroll expenses. A short discussion took place about the refunded deposit amount for FCM participation. C. McLaughlin pointed out that the refunded amount or any other alike transactions, should be reflected on the receivables. He added that unless the monies are clearly reflected, it is very easy to lose track of them and consequently not get refunded. L. Cakounes said that the refund amount does not represent the income. He noted that Glivinski and Associates should take another look at the transaction and properly record it in Quick Books.

**8. UPDATE AND DISCUSSION ON CVEC MONITORING OF CVEC PV SYSTEMS**

L. Argo gave a brief report on the status of Commercial Year-End reports. She noted that west Tisbury project realized a shortfall this commercial year. It was reported that several projects, such as

Barnstable Senior Center and Eastham Landfill, were not reporting for some time due to equipment malfunctions.

**17. UPDATES ON:**

A) *Battery Energy Storage System (BESS) at DY*

*There were no current updates. CVEC is awaiting for the contract from the state*

B) *PV/Storage Initiative Round 5*

*L. Argo noted that with the SMART program emergency regulations revision, there is a possibility of switching to Alternative On-Bill Credits opportunities, which may result in a better deal for towns.*

C) *Nexamp Dartmouth 2/3 now online*

*It was announced that Nexamp Dartmouth 2/3 is now online*

D) *Cape Light Compact Targeted Demand*

*There were no updates concerning CLC Targeted Demand program*

E) *Next Full Board Meeting*

*Next Full Board Meeting was set for July 23, 2020*

**12. UPDATE ON PROPERTY TAX LEGISLATION WITH OPTION FOR TOWNS TO DECLINE FROM COLLECTING PROPERTY TAX ON GROUND MOUNTED PV AND SOLAR CANOPIES**

L. Argo reported that it is likely the bill is not going through during this session.

**16. REVIEW AND APPROVAL OF APRIL 24, 2020 EXECUTIVE AND FINANCE COMMITTEES MEETING MINUTES, APRIL 27, 2020 EXECUTIVE AND FINANCE COMMITTEES MEETING MINUTES, MAY 21, 2020 EXECUTIVE AND FINANCE COMMITTEES MEETING MINUTES, AND JUNE 16, 2020 EXECUTIVE AND FINANCE COMMITTEES MEETING MINUTES.**

The acceptance of minutes was tabled till next meeting.

**18. NEW BUSINESS: TOPICS NOT REASONABLY ANTICIPATED BY THE PRESIDENT MORE THAN 48 HOURS BEFORE THE MEETING**

The were no “new business” topics.

*The meeting was adjourned at 10:50 a.m. due to the lack of quorum.*