

Cape and Vineyard Electric Cooperative, Inc

Executive Committee and Finance Committee Remote Meeting Minutes

Thursday, January 14, 2021 9:30 am

PRESENT WERE:

1. Steve Gavin, Finance Committee Member/Director, Yarmouth
2. Robert Wirtshafter, Treasurer/ Finance Committee Member/Director, Chatham
3. Austin Brandt, Executive Committee Member/Director, Cape Light Compact (CLC)
4. William Lake, President, Executive Committee Member/Director, Aquinnah
5. Charles McLaughlin, Executive and Finance Committee Member/Director, Barnstable
6. Charles Hanson, Finance Committee Member/Clerk/Director, Brewster

ABSENT WERE:

1. Jennifer Rand, V. President/Executive Committee Member/Director, West Tisbury

STAFF PRESENT:

Liz Argo, Executive Director

Maria Marasco, Deputy Director

Tatsiana Nickinello, Administrative Services Manager, Records Officer

PUBLIC PRESENT:

Judith Holt

Chris Rogers, Clifton Larsen Allen

1. CALL TO ORDER

W. Lake called the meeting to order at 9:33 a.m. Agenda was duly posted on January 11, 2021 at 1:40 p.m. W. Lake verified Executive and Finance Committees quorums. Due to quorum issues W. Lake asked the committees to take items out of order. There were no objections.

2. PERSONS ON THE PHONE ASKED TO IDENTIFY THEMSELVES

The participants identified themselves.

3. PUBLIC COMMENT

There were no public comments.

6. TREASURER'S REPORT

a. Chris Rogers from Clifton Larsen Allen delivered FY20 Audit presentation. He noted two management letter comments: notes on account reconciliations; note on account receivable and payable. C. Rogers urged to take appropriate action regarding \$141,000 Eversource overpayment. Change in net position increased by \$242,369.

R. Wirtshafter temporarily left the meeting at 10:03 am.

4. UPDATE ON CVEC BOARD RESIGNATION

L. Cakounes resigned from the Board as a Harwich representative in December 2020. Mark Forest became CVEC representative from Barnstable County in January 2021.

5. REVIEW AND APPROVAL OF NOVEMBER 12, 2020 EXECUTIVE AND FINANCE COMMITTEES MEETING MINUTES.

Upon a motion and second, Executive Committee voted to approve November 12, 2020 Minutes, and voted as follows:

A.Brandt- yes; C. McLaughlin-yes; W.Lake-yes.

Upon a motion and second, Finance Committee voted to approve November 12, 2020 Minutes, and voted as follows:

C. McLaughlin-yes; S.Gavin-yes; C.Hanson-yes.

6. TREASURER'S REPORT

b. The members discussed potential revisions to the budget to reflect DOER grant income of \$1,479,193. Several additional revision proposals included the insertions of new lines for health insurance expenses, staffing expenses and payroll expenses.

Upon a motion and second, Executive Committee recommended the motion to accept budget revisions to the board, and voted as follows:

A.Brandt- yes; C. McLaughlin-yes; W.Lake-yes.

c. Staff reported that CFC \$150, 000 Commercial Paper's term ended. M. Marasco said that the short-term investment interest rates remain low at around 0.2% for a 7-months investment. Staff recommended to use the reserved amount as the down payment on the battery project in lieu of the bridge loan.

Upon a motion and second, Executive Committee voted not to reinvest the reserved amount, and voted as follows:

A.Brandt- yes; C. McLaughlin-yes; W.Lake-yes.

Upon a motion and second, Finance Committee voted not to reinvest the reserved amount, and voted as follows:

C. McLaughlin-yes; S.Gavin-yes; C.Hanson-yes.

d. M. Marasco presented the resolution to authorize R.Wirtshafter and W. Lake to be CVEC signatories for operations banking.

Upon a motion and second, Executive Committee voted to approve the resolution pertaining to authorizing signatories for operations banking, and voted as follows:

A.Brandt- yes; C. McLaughlin-yes; W. Lake-yes.

Upon a motion and second, Finance Committee voted to approve the resolution pertaining to authorizing signatories for operations banking, and voted as follows:

C. McLaughlin-yes; S.Gavin-yes; C.Hanson-yes.

7. DISCUSSION AND VOTE ON AMENDMENT TO EMPLOYEE HANDBOOK RE FISCAL YEAR

The staff noted that Employee Handbook uses fiscal and calendar year in certain provisions and suggested to select fiscal year for convenience. C. Hanson said that IRS requests calendar year.

Upon a motion and second, Executive Committee voted to authorize the President to review the Employee Handbook with staff and make necessary changes pertaining to fiscal/calendar year provisions, and voted as follows:

A.Brandt- yes; C. McLaughlin-yes; W. Lake-yes.

8. UPDATE ON CVEC OPERATIONS

- a. The discussion on Transition Plan was postponed.
- b. L. Argo introduced CVEC's consultant Judith Holt and announced that CVEC will be taking an intern, Gram Piercy, who is pursuing master's degree in energy related field at Vermont Law School.

C. Hanson left meeting at 11.01 am.

11. UPDATE AND POSSIBLE VOTE ON RESPONSE FROM DOER, DPU AND EVERSOURCE ON THE APPLICATION OF ALTERNATIVE ON-BILL CREDITS (AOBC) AND NET METERING CREDITS (NMC)

The staff reported that CVEC received an affirmative answer from DOER, DPU and Eversource on using "cash-out" accounts for AOBC allocation. The discussion took place about making policy and contract changes to reflect new option, as well as to adopt a policy recommending AOBC option to towns for previously cashed-out accounts. The members instructed the staff to contact legal counsel to prepare an advisory notice for distribution to towns.

Upon a motion and second, Executive Committee voted to authorize the staff to pursue projects that will allocate NMC's using AOBC option, and voted as follows:

A.Brandt- yes; C. McLaughlin-yes; W. Lake-yes.

C. McLaughlin left meeting at 11.12 am.

Executive and Finance Committees quorums were lost.

President Lake noted that the following updates are informational. No discussion was allowed.

9. UPDATES:

- a. BCK is working on the letter to help towns understand specifics of CVEC Round 4 and Round 5 projects' legal review to avoid further internal legal costs for towns.
- b. Round 6 RFP is in development.
- c. BESS contracting is nearly completed.
- d. Clear Result is recommending participating in the auction this year as ISO seeking more capacity. If CVEC does not "clear" this year, we can try again next year.
- e. CVEC delivered 22 annual presentations to towns with 10 left to go.
- f. CVEC worked with Eversource to take the applications in the que. Once program is refunded, Eversource will process them accordingly.
- g. CVEC will have a virtual booth at MMA trade show.

10. REPORT ON AN ACT SETTING NEXT-GENERATION CLIMATE POLICY

The staff reported on the climate policy act currently under Massachusetts legislators' review.

12. NEW BUSINESS

There was no new business to report.

The meeting adjourned at 11.28 am.