

Cape & Vineyard Electric Cooperative, Inc.

NOTICE OF REMOTE MEETING

BOARD OF DIRECTORS MEETING

Posted 3.26.21 10 AM

Pursuant to the Massachusetts Open Meeting Law, M.G.L. c. 30A, §§ 18-25, 940 CMR 29.03 1(a) and as amended by Executive Order on March 12, 2020 Suspending Certain Provisions of the Open Meeting Law, notice is hereby given of a meeting of this organization to take place as follows:

Date: Wednesday, March 31, 2021**Time:** 9:30 am**Location:** Remote ZOOM<https://us02web.zoom.us/j/82366532279?pwd=U2hRZk1Q0dBKzIUa1IHVHBOSEU2QT09>Meeting ID: 823 6653 2279 Passcode: 414057 **Dial by your location: +1 929 205 6099 US (New York)**

1. Call to Order
 - a. Roll Call
 - b. Identification of persons attending remotely.
2. Approval of Minutes
 - a. Board of Directors, Executive and Finance Committees Remote Meeting Minutes, 1.21.21
3. President's Report
4. Treasurer's Report
 - a. Financial Report
5. Director's Report
 - a. Operational Contracts
 - b. CPower and CLEAR Result Status
 - c. DOER Grant Status Report
6. Project Reports
 - a. Status of Rounds 4 and 5 Projects
 - b. Round 6
7. CVEC Executive Director
 - a. Discussion and vote to authorize the CVEC President to execute the contract with full-time staff.
8. Other Business
9. Adjournment

NOTE: The listings of matters are those reasonably anticipated by the presiding officer which may be discussed at the meeting. Not all items may in fact be discussed and other items may also be brought up for discussion to the extent permitted by law.

Cape and Vineyard Electric Cooperative, Inc

Board of Directors, Executive Committee and Finance Committee Remote Meeting Minutes

Wednesday, March 31, 2021 9:30 am

PRESENT WERE:

1. William Lake, President, Executive Committee Member, Director, Aquinnah
2. Charles McLaughlin, Esq., Executive and Finance Committees Member, Director, Barnstable
3. Austin Brandt, Executive Committee Member, Director, Cape Light Compact (CLC)
4. Robert Wirtshafter, PhD, Finance Committee Member, Treasurer, Director, Chatham
5. Charles Hanson, Finance Committee Member, Clerk, Director, Brewster
6. Tain Leonard-Peck, Director, Dukes County
7. Adam Prince, Director, Eastham
8. Alan Strahler, Director, Edgartown
9. Rosemary Dreger-Carey, Director, Falmouth
10. Richard Toole, Director, Oak Bluffs
11. Ronald Collins, Director, Orleans
12. Lydia Hamnquist, Director, Provincetown
13. Jay Grande, Director, Tisbury
14. Janice Marks, Director, Bourne

ABSENT WERE:

1. Mark Forest, Executive Committee Member/Director, Barnstable County
2. Wayne Taylor, Director, Mashpee
3. Lauren Sinatra, Director, Nantucket
4. Harwich- Vacant
5. Tom O'Connor, Director, Dennis
6. Steve Gavin, Finance Committee Member, Director, Yarmouth
7. Stephen Lewenberg, Director, Chilmark
8. Jennifer Rand, V. President, Executive Committee/Procurement Officer/Director, W Tisbury
9. Laura Gregorio-Tanguilig, Director, Sandwich

STAFF PRESENT:

Maria Marasco, Esq., Deputy Director

Tatsiana Nickinello, Business Administrator, Records Officer

PUBLIC PRESENT:

Alana Nelson, Marion

Liz Argo, Yarmouth

1. Call to Order

- a. *Roll Call*
- b. *Identification of persons attending remotely.*

Pres. Lake identified persons participating remotely and called the meeting to order at 9:30 am. Agenda was duly posted on March 26, 2021 at 10:00 a.m. W. Lake verified Board of Directors quorum, and introduced Alanna Nelson to the Board. A. Nelson is a Town of Marion resident who is in the process to be potentially appointed as a CVEC Director by the town. W. Lake gave a word to L. Argo to report on the health status of several past and current Board members: J. Bayne, L. Cole, S. Gavin.

2. Approval of Minutes

- a. Board of Directors, Executive and Finance Committees Remote Meeting Minutes, 1.21.21*

Upon a motion and second, Board of Directors voted to approve January 21, 2021 Minutes, and voted as follows:

W. Lake- yes, C. McLaughlin-yes, A. Brandt-yes, R. Wirtshafter-yes, C. Hanson- yes, T. Leonard-Peck-yes, A. Prince- yes, A. Strahler-yes, L. Hamnquist-yes, S. Lewenberg-yes, R. Toole- yes, J. Rand-yes, R. Dreger-Carey- yes, R. Collins- abstain, J. Grande-abstain, J. Marks-yes.

The motion passed: 13-0-1.

3. President's Report

W. Lake reported that CVEC is continuing with transition. M. Marasco is working closely with Executive Committee. L. Argo's last day was February 28, 2021.

4. Treasurer's Report

- a. Financial Report*

R. Wirtshafter reported that he is working with CVEC to improve accounting system and implementing reporting in Quick Books. He informed the members that reimbursement to Eversource is complete and it is reflected on balance sheet. Acting in good faith by returning the overpayment facilitated strengthening relationship with Eversource and establishing relationship with several executives.

5. Director's Report

- a. Operational Contracts*

M. Marasco reported that Executive Committee approved extensions of the service contract with Peregrine and Glivinski&Associates with the ability to amend scope of services.

- b. CPower and CLEAResult Status*

CVEC reported the enrollment of two new installations, Monomoy and Sandwich Police canopy, into CPower capacity market.

- c. DOER Grant Status Report*

M. Marasco reported that the equipment procurement contract and O&M contract were executed on February 5, 2021. Final electromechanical documents were submitted to Ameresco. CVEC is to request the extension as the interconnection agreement must be completed prior to equipment order.

6. Project Reports

- a. Status of Rounds 4 and 5 Projects*

M. Marasco reported that Barnstable County hired new Administrator. Mark Forest, CVEC representative from Barnstable County, is going to put the projects on the agenda. The projects may need to be moved in Round 6 instead of Round 5 due to timing. Brewster needed to pause projects to accommodate golf season. M. Marasco added

that CVEC's intention is to establish project reporting system to ease the coordination with developer and town.

b. Round 6

W. Lake reported that CVEC is going to launch a selection round to choose prequalified developers. The goal is to develop a more detailed RFP which will include details on specifications and expectations. CVEC is to retain a consultant to coordinate with towns and procure RFP. Reclosure problem was discussed for certain categories of projects.

7. CVEC Executive Director

a. Discussion and vote to authorize the CVEC President to execute the contract with full-time staff.

W. Lake reported that Executive Committee authorized W. Lake and J. Rand to negotiate with full time staff.

8. Other Business

J. Marks suggested on considering a visual component in presentation of the project database. She recommended into looking into "Salesforce" nonprofit program. J. Marks gave an update on Bourne energy management developments.

9. Adjournment

The meeting adjourned at 10:55 am.